



2008 HDN **PRODUCTION POLICY**

PAYMENT TERMS

Payment in full is required with orders. Payment for shipping is required before order ships.

REGISTRATION

Every job we produce is unique. Although every attempt is made to line up art in the specified area we cannot guarantee this. Allow $\pm 1/32$ " variance in registration.

PMS/SPOT COLORS

PMS/Spot colors will be converted to 4-Color Process. A 5th and/or 6th PMS/Metallic color can be added for an additional \$800 per color. Every attempt is made to match colors; however, many colors appear slightly different when printed on tissue substrings.

COLOR TARGET / OUTPUT SAMPLE

Color targets should be printed using calibrated devices. When submitting your artwork please include an actual full-sized calibrated hard copy of the art.

JOB CHANGES

Changes to orders after a project is submitted will affect scheduled delivery dates. Changes to orders after the printing plate has been made will incur additional plate and setup charges. Changes to artwork after pre-press has been done will incur additional charges.

IMPORTANT

Because of differences in equipment, tissue, inks, and other conditions between color proofing and production pressroom operations, a reasonable variation in color between color proofs and the completed job is to be expected. When a variation of this kind occurs, it will be considered acceptable performance.

REFUND POLICY

Because each job is created custom for the client, it cannot be reused or resold. No refunds are allowed once the job has been printed. If the pre-press work has been done and the job has not been printed, a \$2,400 fee will be assessed and the printing will be canceled. We make the final decisions on reprints due to production errors.

OVERSEAS ORDERS

The High Definition Napkin is printed in the United States of America and can be shipped to several destinations worldwide. For our overseas dealers: All overseas orders will be shipped freight collect. The dealer will be responsible for paying all delivery charges to the courier upon delivery. Dealer will also be responsible for any import duty, or tax due as a result of the importation of the goods.



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I agree to the terms of the HDN terms.

Order Number:

Job Name:

Printed Name: _____ Date: _____

Signature: _____

First Name:

Last Name:

Company Name:

Mailing Address:

Country:

Country:

Telephone:

Facsimile:

Please sign and fax to 917-464-5206